



Ector County Commissioners' Court

March 25, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER GREG SIMMONS

The invocation was led by Commissioner Simmons.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Russell led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

NO ACTION WAS TAKEN ON THIS ITEM

2. Presentation, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to receive a presentation by the Public Works Department to honor Eddie Vasquez's retirement.

Judge Fawcett read a presentation being made to Eddie Vasquez.

NO ACTION WAS TAKEN ON THIS ITEM

3. Presentation, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *receive a presentation* from CASA of the Permian Basin, Inc.

A presentation was given by Cynthia Warren, Executive Director of CASA of the Permian Basin and a request was made for additional space in the new courthouse. Justification and examples were given for why it is so important for them to have the requested space.

NO ACTION WAS TAKEN ON THIS ITEM

4. Meteor Crater Specimen Proposal, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action regarding a *proposal* from Odessa College's Geology Department to become the official caretaker of several meteorite specimens and display these in the Wood Math and Science Buildings, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Mr. Josh Hart addressed the court to introduce himself and explain the request to display the meteorite specimens. He is requesting artifacts that are stored at the annex and would not take anything from the Meteor Crater.

Commissioner Gardner made a motion to move forward with the county's legal department preparing a contract for review by the court; a second was made by Commissioner Hall.
MOTION PASSED 5-0

5. Proclamation: National Crime Victims' Rights Week, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to approve a Proclamation declaring April 6th-12th, 2025, as "*National Crime Victims' Rights Week*", and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #5.pdf](#)

A motion was made by Commissioner Gardner to approve a Proclamation declaring April 6th-12th, 2025, as "National Crime Victims' Rights Week", and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

6. District Clerk Bond Approval, Jennifer Martin- Ector County Clerk

To consider, discuss, and take any necessary action to *approve* the *Oath and Bond* for the newly appointed District Clerk, Guadalupe Navarrette, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Commissioner Hall made a motion to approve the Oath and Bond for the newly appointed District Clerk, Guadalupe Navarrette, and authorize the County Judge and County Clerk to sign all documents associated with the agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

7. Early Voting/Election Day Judges and Clerks, Elizabeth Sertuche- Elections Director

To consider, discuss, and take any necessary action to *approve* the Early Voting and Election Day Judges and Clerks for the May 3rd, 2025, *Joint General Election*.

A motion was made by Commissioner Garnder to approve the Early Voting and Election Day Judges and Clerk for the May 3rd, 2025, Joint General Election; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

8. Donation, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *accept* a donation of \$3,300.00 from the Friends of the Ector County Library for three additional scholarships for the *Excel Adult High School Program*.

Commissioner Hall made a motion to *accept* a donation of \$3,300.00 from the Friends of the Ector County Library for three additional scholarships for the Excel Adult High School Program; a second was made by Commissioner Simmons. MOTION PASSED 5-0

9. Out-of-State Travel Request, Jon Crain- Airport Director

To consider, discuss and take any necessary action to *approve* out-of-state travel for Brandon

Carrasco, Airport Lineman Supervisor, to attend *Titan Fuel's Quality Control Seminar* in San Bernadino, CA, from April 1st-3rd, 2025.

A motion was made by Commissioner Simmons to approve out-of-state travel for Brandon Carrasco, Airport Lineman Supervisor, to attend *Titan Fuel's Quality Control Seminar* in San Bernadino, CA, from April 1st-3rd, 2025; Commissioner Gardner seconded the motion.

MOTION PASSED 5-0

10. Vehicle Total Loss Declaration, Sam Brijalba- HR Safety/Risk Coordinator

To consider, discuss, and take any necessary action regarding a *Total Loss Declaration* per Amica Insurance regarding Unit #1026 - Ector County District Attorney's Office - 2014 Chevrolet Impala - License Tag # TX DNY5354 - Exterior Color: Black - VIN # 2G1WD5E32E1166619, and authorize the County Judge to sign all documents associated with this agenda item; it is also requested that the Commissioners' Court declare this item as "*salvage property*", and dispose of said item per Section 263.151, Texas Government Code, and remove from the County inventory.

Commissioner Hall made a motion to approve a Total Loss Declaration per Amica Insurance regarding Unit #1026 - Ector County District Attorney's Office - 2014 Chevrolet Impala - License Tag # TX DNY5354 - Exterior Color: Black - VIN # 2G1WD5E32E1166619, and authorize the County Judge to sign all documents associated with this agenda item; it is also requested that the Commissioners' Court declare this item as "*salvage property*", and dispose of said item per Section 263.151, Texas Government Code, and remove from the County inventory; a second was made by Commissioner Simmons. MOTION PASSED 5-0

11. Condemned Building Request: Permian Playhouse Storage, Lucy Soto, Purchasing Director and Billy Carrigan, Building Maintenance Director

To consider, discuss, and take any necessary action regarding the possibility of condemning the storage building behind the Permian Playhouse, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the structure is unsafe, in danger of imminent collapse, and must be condemned for the asbestos to be abated.

A motion was made by Commissioner Simmons to approve the condemnation of the storage building behind the Permian Playhouse, and authorize the County Judge, and any other necessary party to sign all documents associated with the agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

12. Evaluation Tabulation/Ranking of Responses: RFQ No. 2024-4R1-056, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action regarding the *Evaluation Tabulation/Ranking of Responses* for the *Storm Water Management Plan Request for Qualifications*, RFQ No. 2024-4R1-056, and authorize the start of negotiations for an agreement by and between Ector County, Texas, and Halff Associates, Inc.

Commissioner Hall made a motion to approve the *Evaluation Tabulation/Ranking of Responses* for the *Storm Water Management Plan Request for Qualifications*, RFQ No. 2024-4R1-056, and authorized the start of negotiations for an agreement by and between Ector County, Texas, and Halff Associates, Inc.; a second was made by Commissioner Gardner. MOTION PASSED 5-0

13. RFQ Specifications Approval Request: Ector County TCEQ MS4 Permit Management, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve the Request for Qualifications Specifications* for *Ector County TCEQ MS4 Permit Management*, No. 2025-RFQ-068; these specifications have been designed by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Russell to approve the *Request for Qualifications Specifications* for *Ector County TCEQ MS4 Permit Management*, No. 2025-RFQ-068; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

14. Depository Contract Renewal/Extension, Cleopatra Callaway- County Treasurer and Clarissa Webster - District Clerk

To consider, discuss, and take any necessary action to *approve* the *Renewal and Extension of Depository Contract* by and between Ector County, Texas, and Prosperity Bank, N.A., and authorize the County Judge and County Treasurer to sign all documents associated with this agenda item; this extension is for an additional two years and has the same terms and conditions as previously approved.

Minutes Attachments

1. [Agenda Item #14.pdf](#)

Tiny Garza, Prosperity Bank addressed the court to acknowledge the great working relationship between the bank and the county.

Commissioner Simmons made a motion to approve the Renewal and Extension of Depository Contract by and between Ector County, Texas, and Prosperity Bank, N.A., and authorize the County Judge and County Treasurer to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

15. Grant Renewal Application: Title IV-E Legal Contract, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Grant Renewal Application* for the *Ector County Title IV-E Legal Contract #HHS000285100001*, by and between Ector County, Texas, and the Department for Family and Protective Services beginning October 1st, 2025, and ending September 30th, 2026, and authorize the County Judge to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the *Grant Renewal Application* for the *Ector County Title IV-E Legal Contract #HHS000285100001*, by and between Ector County, Texas, and the Department for Family and Protective Services beginning October 1st, 2025, and ending September 30th, 2026, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

16. Pipeline Easement Grant and Memorandum Approval, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Pipeline Easement Grant and Memorandum of Pipeline Easement Grant* by and between Ector County, Texas, and Plains Oryx Permian Basin Pipeline, LLC., regarding a certain proposed pipeline to be located upon Ector County- Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #16.pdf](#)

Commissioner Gardner made a motion to approve a *Pipeline Easement Grant and Memorandum of Pipeline Easement Grant* by and between Ector County, Texas, and Plains Oryx Permian Basin Pipeline, LLC., regarding a certain proposed pipeline to be located upon Ector County-Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

17. Interlocal Agreement, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* an amended *Interlocal Agreement* by and between Ector County, Texas, and Midland County, Texas, regarding the shared plan and funding commitment for County Extension Agents, and authorize the County Judge, County Clerk, and County Attorney to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #17.pdf](#)

A motion was made by Commission Hall to approve an amended *Interlocal Agreement* by and between Ector County, Texas, and Midland County, Texas, regarding the shared plan and funding commitment for County Extension Agents, and authorize the County Judge, County Clerk, and County Attorney to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS

18. Step Increase Request, Dusty Gallivan- District Attorney

To consider, discuss, and take any necessary action to *approve* the hiring of an Assistant District Attorney at a Step 19 due to 30 years of experience in criminal law, and to make her salary retroactive to her start date of March 10th, 2025.

Commissioner Simmons made a motion to approve the hiring of an Assistant District Attorney at a Step 19 due to 30 years of experience in criminal law, and to make her salary retroactive to her start date of March 10th, 2025; a second was made by Commissioner Gardner. MOTION PASSED 5-0

19. Game Room Appeal Hearing Examiner, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *appoint* a *Hearing Examiner* for all Ector County Game Room appeals, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to formerly appoint John Henderson to be the Hearing Examiner for all Ector County Game Room appeals; a second was made by Commissioner Gardner. MOTION PASSED 5-0

POLICIES/PROCEDURES

20. ROW Policies, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action regarding County policies on utility relocation for County ROWs during roadway reconstruction.

A motion was made by Commissioner Simmons to have legal staff prepare a policy and bring to back to court to finalize ; Commissioner Hall seconded the motion. MOTION PASSED 5-0

DEVELOPMENT SERVICES

21. Donation: E. Gemstone St. Diamond Berry Addition, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to *accept* a *donation* of E. Gemstone St., a public road within Diamond Berry Addition, being 5.30-acres in Section 40, Block 43, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Hall made a motion to accept a donation of E. Gemstone St., a public road within Diamond Berry Addition, being 5.30-acres in Section 40, Block 43, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

22. Variance Application: 6819 Kermit Ave., Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Variance Application* for the address located at 6819 Kermit Ave, .9298-acres, Precinct #1, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

The agenda item was corrected to read .9298 acres.

A motion was made by Commissioner Gardner to accept a *Variance Application* for the address located at 6819 Kermit Ave, .9298-acres, Precinct #1, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; Judge Fawcett seconded the motion. MOTION FAILED 2-3 (Voting against the motion were Commissioner Simmons, Commissioner Russell and Commissioner Hall)

23. Replat Request: Basin Industrial Addition 4th Filing, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Replat* of Basin Industrial

Addition, 4th filing being a Replat of parts of Lots 7 & 8, Block 1, and Lots 9 & 10, Block 2, Basin Industrial Addition located in Section 46 & 47, and 1.011 acres in Section 46, Block 44, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #23.pdf](#)

Commissioner Simmons made a motion to approve a *Replat* of Basin Industrial Addition, 4th filing being a Replat of parts of Lots 7 & 8, Block 1, and Lots 9 & 10, Block 2, Basin Industrial Addition located in Section 46 & 47, and 1.011 acres in Section 46, Block 44, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

24. Replat Request: Nolan Acres, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Replat* of the South 3.709 Acres of Lot 12, Block 11, Nolan Acres, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #24.pdf](#)

A motion was made by Commissioner Simmons to approve a *Replat* of the South 3.709 Acres of Lot 12, Block 11, Nolan Acres, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

25. ROW Acceptance, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action to accept ROW's previously reserved but not accepted, being an Exhibit of a 1.82-acre tract located in Section 40, Block 43, an Exhibit of a 1.53-acre tract located in Section 39, Block 43, an Exhibit of a 2.05-acre tract located in Section 40, Block 43, and an Exhibit of a 1.92-acre tract located in Section 39, Block 43, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Hall made a motion to accept ROW's previously reserved but not accepted, being an Exhibit of a 1.82-acre tract located in Section 40, Block 43, an Exhibit of a 1.53-acre tract located in Section 39, Block 43, an Exhibit of a 2.05-acre tract located in Section 40, Block 43, and an Exhibit of a 1.92-acre tract located in Section 39, Block 43, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

PUBLIC WORKS

26. County MPH Standards, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action regarding standardizing the speed limit in the County to 35 MPH for residential areas, 45 MPH for thoroughfares, and 55 MPH for less populated highways, with a regulation that states "unless otherwise posted the speed limit is 35 MPH".

After discussion, it was decided to follow the standard limits provided in the Texas Transportation Code and to initiate a public information campaign to educate the community.

NO ACTION WAS TAKEN ON THIS ITEM

27. Road Change Requests, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to change the speed limit on 16th Street from 55 MPH to 50 MPH and FM 1936 to 45 MPH.

A motion was made by Commissioner Hall to change the speed limit on 16th Street from 55 MPH to 50 MPH and FM 1936 to 45 MPH; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

28. Road Change Requests, Amber Valles- Public Works Department Coordinator

To consider, discuss, and take any necessary action to change the speed limit from 87th

Street to County Road West from 50 MPH to 35 MPH, add a four-way stop on Heather and Claymoor, and authorize the implementation of any necessary signs to reflect these changes.

Commissioner Gardner made a motion to reduce the speed limit from 87th Street to County Road West to 40 MPH and add a four-way stop on Heather and Claymoor, and authorize the implementation of any necessary signs to reflect these changes; a second was made by Commissioner Hall. MOTION PASSED 5-0

Judge Fawcett took a moment to introduce and welcome Guadalupe "Lupita" Navarrette as the new District Clerk.

CONSENT AGENDA

29. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

29a.) Line-Item Transfer- Purchasing:

To consider, discuss, and take any necessary action to *approve* a line-item transfer to General Fund, Purchasing, Software Maintenance Contracts, 001-290-5283 from Salaries, Full Time, 001-290-5103 for \$9,800.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

29b.) Line-Item Transfer- Sheriff Sales Tax:

To consider, discuss, and take any necessary action to *approve* a line-item transfer to Sales Tax Fund, Sheriff, Special Departmental Equipment, 005-360-5507 from Contract Services, 005-360-5309 for \$840,358.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

29c.) Line-Item Transfer- Health Department:

To consider, discuss, and take any necessary action to *approve* a line-item transfer to General Fund, Health Department, Special Departmental Equipment, 001-470-5507 from Educational Travel, 001-470-5161 for \$7,695.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

29d.) Line-Item Transfer- Sales Tax Road:

To consider, discuss, and take any necessary action to *approve* a line-item transfer to Sales Tax Fund, Special Departmental Equipment, 005-810-5507 from Road Maintenance, 005-810-5241 for \$122,620.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #29.pdf](#)

A motion to approve the Consent Agenda was made by Commissioner Simmons; Commissioner Hall seconded the motion. MOTION PASSED 5-0

BUDGET/FINANCIAL

30. Purchase Request: Cimline Durapatcher, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action to *approve* the purchase of a Cimline Durapatcher Emulsion Tank through the Sourcwell Cooperative Contract # 080521-CME, and authorize the County Judge to sign all documents associated with this agenda item.

Commissioner Hall made a motion to approve the purchase of a Cimline Durapatcher Emulsion Tank through the Sourcwell Cooperative Contract # 080521-CME, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

31. Budget Amendment Request: Sales Tax Road, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* a *budget amendment* to Sales Tax Fund, Road Department, Improvements & Construction, 005-810-5509 from Unreserved Fund Balance, 005-3310 for \$2,484,501.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #31.pdf](#)

A motion was made by Commissioner Hall to move to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

Commissioner Simmons made a motion to bring the item back to the table; a second was made by Commissioner Russell. MOTION PASSED 5-0

A motion was made by Commissioner Simmons to table the item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

32. Annual Comprehensive Financial Report Acceptance, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *accept* the *Annual Comprehensive Financial Report* for the year ending September 30th, 2024.

ITEM WITHDRAWN

33. Financial Reports/Statements , Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for March 25th, 2025, and review County financial statements and reports.

Minutes Attachments

1. [Gen Dept Pymt Report 03 25 25.pdf](#)

2. [TRUST Dept Pymt Report 03 25 25.pdf](#)

Commissioner Simmons made a motion to approve the *Accounts Payable Fund Requirements Report* for March 25th, 2025, and review County financial statements and reports; a second was made by Commissioner Gardner. MOTION PASSED 5-0

Time: 11:15 a.m.

A motion was made by Commissioner Gardner to adjourn to Executive Session; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

Time: 1:12 p.m.

Commissioner Hall made a motion to reconvene with a second by Commissioner Gardner. MOTION PASSED 5-0

EXECUTIVE SESSION

34. Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to *approving or denying* a *Game Room Proposal* from Orange Banana Green and Jackpot Game Rooms, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to deny the Game Room Proposal from Orange Banana Green and Jackpost Game Rooms; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

35. Real Estate, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action regarding *real estate issues/transactions* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

NO ACTION WAS TAKEN ON THIS ITEM

36. Real Estate Issues/Transactions, John Henderson- Commissioners' Court Attorney and Grant

Writer

To consider, discuss, and take any necessary action regarding *real estate issues/transactions* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to a right-of-way acquisition for 16th Street, 3rd Street, and Tripp Avenue.

NO ACTION WAS TAKEN ON THIS ITEM

37. Personnel Matters, Sam Brijalba- Interim H.R. Director

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to the potential full-time hiring of a current temporary employee; it is requested that she be hired at a Step 7 due to experience.

NO ACTION WAS TAKEN ON THIS ITEM

38. Personnel Matters, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to hiring a Court Administrator for the 161st District Court at a Step 10 due to experience.

Commissioner Simmons made a motion to allow the hiring of a Court Administrator for the 161st District Court at a Step 10 due to experience; a second was made by Commissioner Hall. MOTION PASSED 5-0

ADJOURN

Time: 1:14 P.M.

With no further business to discuss a motion to adjourn was made by Commissioner Gardner with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

April 15, 2025 at 04:27 PM



Jennifer Martin, Ector County Clerk